

Unitarian Universalist Fellowship of Manhattan  
Minutes

The regularly scheduled meeting of the Board was held on Tuesday, May 10, 2016 beginning at 7 p.m. Present were:

Reverend Jonalu Johnstone, Minister  
Katie Kingery-Page, Chair  
Matt Campbell, Chair Elect  
Kathleen Tanona, Past Chair  
Chris Bailey, Member-at-Large  
Mark Clarke, Member-at-Large  
Jessica Sievers, Secretary  
Kathleen Oldfather, Treasurer  
Susan Turner, Office Administrator  
Sandy Nelson, Director of Religious Education

The meeting began with check in, and then Reverend Jonalu Johnstone provided opening words on life by George Bernard Shaw, followed by lighting the chalice.

The minutes of the April meeting were submitted in draft. Tanona moved and Clarke seconded to approve the minutes. The motion passed by voice vote. Bailey moved to approve the minutes from the Annual Meeting, Tanona seconded. The motion passed.

**Minister's Report:** (see report)

- Attended Strategic Planning Committee meeting: focusing on facility needs
- Participated in I-70 Choir in Lawrence; \$1000 raised for Kansas Interfaith Action
- Attended MidAmerica Regional Assembly:
  - Assembly approved proposed Resolution on Muslim Solidarity
  - Currently we pay UUA and MidAmerica fair share based on members; moving towards asking for percentage of budget
  - Fair Labor Standards Act changes may require time sheets of employees
- Participated in Developmental Ministers Zoom meeting and Kansas Ministers' Cluster
- Presenting resolution on climate change at Westar Annual Meeting
- Spoke at City Commission meeting in favor so LGBT anti-discrimination ordinance
- Elected to the Board of Manhattan Alliance for Peace and Justice
- Wrote remarks on Manhattan-Riley County Coalition for Equal Justice meeting that were read at Law Board meeting
- Led history/theology classes, Sunday Service feedback circle, Meadowlark program
- Preached at Wichita, Ks and at installation of Rev. Edwards in Tulsa, Ok.

**Chair Report:** (see report)

- Annual meeting went smoothly—thank you all!
- Update on Developmental Ministry support process: no workshops yet planned for spring/summer, topics on stewardship and membership growth. We can expect a fall visit from Dori Thexton of Mid America
- Matt Campbell and I have prepared for the chair-ship transition. I will be readily available to support him as past chair through the fall, but in January I leave to work in Italy for 5 months. This means I will be assembling a slate for 2017-2018 early.

**DRE Report:** (see report)

- Averaged 23 children per Sunday
- Updating Safety Policy

- Family fun events: Pride Parade in April, Bon Voyage and potluck in May
- "Our Jewish and Christian Heritage" curriculum winding down
- OWL curriculum for 8<sup>th</sup> grade and older probably starting in fall
- Discussing curriculum changes: moving from 3-year rotation to quarters, planning to hire classroom coordinators
- Religious Education Parent Organization (REPO) meeting went well, well attended

**Treasurer's Report:** (see report)

- April income \$11,575; expenses \$13,396; positive \$3,022 for the year-to-date
- Major expense was purchases for new lighting system for sanctuary \$1,527
- Pledges not received this year \$6,842
- Provided UUFM Budget vs. Actual document at annual meeting
- New savings account for \$70,179 of Ministerial Transition Funds moved out of Endowment for transferring funds to Operations Account as needed for next two years
- "Giving Station" set up for electronic payments or credit/debit payments
- Finance Committee met in April

**New Business:**

- Facilities Committee report- Mark Mayfield
  - Presented needed/desired upgrades to Fellowship building and equipment
  - Re-hang gutters, brickwork repairs on southern façade
  - Re-do south side drain tiles as heavy rainwater comes into building
  - Roof repair: Danker Roofing estimates \$4,060 (a temporary fix)
  - Redesign and resurface upper parking lot, improve handicap access
  - Renovate Alsop Room: outlets, fuse box, cabinets, buffet table, floor
  - New sanctuary track lighting in process
  - Sanctuary AV system: computer and mounted high-resolution projector
- Per treasurer and steward recommendation, withdraw \$3,800 from Savings, an amount less than 5% of Expendable Endowment Funds (Savings & PAX Fund), immediately for use in 2015-16 year for ministerial transition. Bailey moved and Clarke seconded. Motion passed by voice vote.
- Tanona moved to sponsor Courtney Albin and Michaela Sievers to attend Midwest Leadership School (\$1,880). Clarke seconded, motion passed by voice vote.
- Outgoing board members Clarke and Tanona recognized for their service

**Executive Session:**

- Rev. Johnstone requested \$1,000 of salary be moved to professional expenses for 2016-17 year for attending General Assembly. Note: this has no net effect on budget, but is advantageous tax-wise. Oldfather moved and Tanona seconded, motion passed.

The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Jessica Sievers, Secretary