

2015-2016 Sunday Greeting and Refreshment Team Schedule

Team 1 (Anne Marchin, Jim Shanteau, Illya Engle, Susan Adamchak)	08/16/2015	12/06/2015	04/03/2016	07/17/2016
Team 2 (Cybil Perkins, Dave Lambert, Ana Franklin)	08/23/2015	12/13/2015	04/10/2016	07/24/2016
Team 3 (Kristan Corwin, Gene Sievers, Mark Clarke)	08/30/2015	12/20/2015	04/17/2016	07/31/2016
Team 4 (Shirley & Brice Hobrock, Larry Weaver)	09/06/2015	01/03/2016	04/24/2016	08/07/2016
Team 5 (Elke Lorenz, Sue Pray, Sarah Hoyt)	09/13/2015	01/10/2016	05/01/2016	08/14/2016
Team 6 (Carrie & Austin Roberts, Colleen Riley, Kay Ediger)	09/20/2015	01/17/2016	05/08/2016	08/21/2016
Team 7 (Linda Kroeger, Marisa Larson, Colina Stanton)	09/27/2015	01/24/2016	05/15/2016	08/28/2016
Team 8 (Cathy Hedge, Sabrina Bowker, Jessica Sievers)	10/04/2015	01/31/2016	05/22/2016	09/04/2016
Team 9 (Laura & Mike Bonella, Jane Pelletier)	10/11/2015	02/07/2016	05/29/2016	09/11/2016
Team 10 (Anne Cowan, Amanda Mansfield, Dixie Moreau)	10/18/2015	02/14/2016	06/05/2016	09/18/2016
Team 11 (Barbara Hacker, Terri Franz, Margene Moss, Catherine Crites)	10/25/2015	02/21/2016	06/12/2016	09/25/2016
Team 12 (Harriette Janke, Tom Philips, Stacy Broughman)	11/01/2015	02/28/2016	06/19/2016	10/02/2016
Team 13 (Betty Banner, Enell Foerster, Chris Bailey)	11/08/2015	03/06/2016	06/26/2016	10/09/2016
Team 14 (Judy Exdell, Diane Barker, Gail Regan, Victoria Martin)	11/15/2015	03/13/2016	07/03/2016	10/16/2016
Team 15 (Sylvia & Dick Beeman, Pat and Ken Embers)	11/22/2015	03/20/2016	07/10/2016	10/23/2016
Substitutes: Jennifer Bryan, Monta Manney				
Sponsored Sundays Not Covered by Teams: 09/13/2015 Pan Cake Breakfast (Social Committee ???) 11/29//2015 Stone Soup Sunday (Social Committee) 12/27/2015 Congregation will step up to the plate 03/27/2016 Easter Brunch (Social Committee)				

If you and/or one of your team members has a scheduling conflict and is unable to help on your Sunday **and** your team needs additional help, please request help via list-serve, call one of the substitutes on this list, or trade with someone on another team. Questions? Please call Harriette Janke @ 785-410-2150 or e-mail ahjanke@cox.net.

COFFEE AND GREETING TEAM VOLUNTEERS

INFORMATION 2015/2016

Thank you for volunteering to be on one of our Sunday refreshment and greeting teams. You are providing an important service to our Sunday programs.

General Information

- Your team will receive a reminder from Sue Turner, UUFM administrator, in the week before your team is scheduled
- Please refer to the directory and new insert for names and phone numbers
- Please mark the 4 Sundays for your team on your calendar
- If one of your team members is unable to serve on an assigned Sunday **and** you need an additional person, please find a substitute, ask a friend to step in, or call one of the substitute

Responsibilities

- Set-up
 - Unlock all entrance doors
 - One team member needs to help greet. There will be an additional greeter assigned by the membership committee.
 - Check supplies in both rest rooms (storage in closet off the men's room)
 - Directions for how to make coffee are on the refrigerator
 - Coffee and other beverages (tea, hot chocolate mix, hot water) are set-up in the pass-through window
 - Have a beverage for the children (ice water, lemonade, juice, etc. – see supplies in cupboard).
 - No food required
- Clean up
 - Put dishes in the dishwasher(s) and run dishwasher(s)
 - Wipe down counters
 - Turn off all lights
 - Lock all doors
 - Put recyclables (except glass) into HOWIES Recycle bin – NO BAGS
 - Put coffee grinds in compost