

SOCIAL ACTION & JUSTICE

April 2005

Role: To promote social action and community service activities within the Fellowship.

Responsibilities:

- Promote the review of social action issues.
- Promote awareness of social action issues and events.
- Promote awareness of community service needs and activities.
- Promote educational activities regarding social action and community service issues.
- Provide opportunities for member participation in social action and community service activities.
- Create alliances with other socially active organizations.
- Act as liaison to community social service agencies as needed.
- Update the Fellowship regarding UUA social action activities.
- Utilize UUA social action resources.
- Gather information regarding the UUA General Assembly ballot.
- Recruit interested members as possible UUA General Assembly delegates.
- Organize Social Service Sunday collection program as needed.
- Observe Fellowship Bylaws and Guidelines regarding issues of Public Statement of Principle.
- Facilitate UU-United Nations related activities.
- Provide the Fellowship with educational materials from the United Nations.
- Inform the Fellowship of local United Nations activities.
- Inform the Fellowship of international United Nations activities of interest.
- Inform the Fellowship of United Nations legislative activities.
- Maintain regular contact with the District Star Envoy.
- Attend Executive Board meetings as needed.
- Provide information about social action and community service activities for Executive Board meetings.
- Review monthly Executive Board meeting minutes.
- Recruit committee members as needed.
- Schedule and facilitate committee meetings as needed.
- Submit committee information to the Fellowship Administrator for the newsletter by the 15th of each month.
- Make Sunday announcements as needed.
- Submit announcements for the Sunday bulletin by noon on Thursday.
- Communicate with other committee chairs as needed.
- Submit expenditures to the Treasurer within 30 days.
- Keep committee expenses within budget.
- Provide input for annual budget development.
- Participate in end of year evaluation of Executive Board activities.
- Orient new Social Action and Community Service Chair as needed.
- Transfer materials to new Social Action and Community Service Chair as needed.
- Submit appropriate year-end materials to the Fellowship Administrator for filing.