

Voting members are urged to stay following this morning's service for our **ANNUAL MEETING 2018**. Be sure to find your name on the sign in sheet and sign next to it, so we can determine the presence of a quorum. Please review the information provided on the next 3 pages, to familiarize yourself with items to be discussed and voted on.

## PROPOSED FY 2018/2019 UUFM BUDGET

<b>UUFM Budget</b>	<b>FY 18/19 Budget</b>
<b>INCOME</b>	
Contributions – Cash	\$ 3,000
Contributions – Non-Pledge	4,000
Contributions – Pledges	130,000
Find Raising	4,000
Other Income	<u>2,000</u>
<b>Total Income</b>	<b><u>\$143,000</u></b>
<b>EXPENSES</b>	
Administration	\$ 3,000
Building Contingency Fund	- 0 -
Caring	100
Communications / Publicity	3,000
Developmental Ministry Consulting	- 0 -
Dues (based on 113 members)	9,718
Facilities	8,205
Green Sanctuary	100
Insurance	4,350
Leadership Development	GMCF
Legal Fees	40
Membership	450
Minister's Discretionary Fund	300
Music	360
Payroll	139,514
Religious Education	1,960
Sitter	400
Social	840
Social Action	2,700
Stewardship	200
Sunday Services	1,100
Utilities	6,500
Welcoming Congregation	<u>100</u>
<b>Total Expenses</b>	<b><u>\$182,937</u></b>
<b>Net Income</b>	- 39,937
Transfer of Ministerial Trans. Savings	<u>39,937</u>
<b>Net Income after Transfer</b>	<b><u>- 0 -</u></b>

## TREASURER'S NOTES ON PROPOSED 2018/2019 BUDGET

In January 2018, the Congregation voted to extend Rev Jonalu Johnstone's contract for three more years. This measure was approved knowing that, at this time, the number of members and pledging levels could not fully support a full-time minister. The Board has the authority to use up to 5% of expendable endowment funds to fill the gap until such time as we could fully support the ministry.

In addition, UUFM's longtime volunteer music director, Michael Oldfather, is retiring. The Board recommends we hire Renea Reasoner on a quarter time (10 hours per week) basis to fill this position. She has been one of our pianists for five years. Renea has a degree in music from KSU, teaches private lessons, and is active in other music activities. Her compensation will increase by approximately \$6,800. The planned Classroom Coordinator positions were never filled, and it was agreed to eliminate that budget item at this time.

The Facilities Committee has made a request to upgrade the audio-visual equipment for the Sanctuary. This will include a projector mounted on the back wall, a laptop, and other items necessary to make video presentations better and allow the AV team to operate it from the video/sound corner. The AV team gets requests for video presentations for 3 of 4 Sundays now. The cost is estimated to be \$5000.

With these major items included and budget requests from various other committees, the UUFM Board recommends this budget for your approval. Total expenses are estimated to be \$182,937. This is an increase of 3.5% over last year's approved budget of \$176,660.

Payroll is almost 76% of our budget, or \$139,514. The Board recommends raises of approximately 2% this year for our dedicated staff and minister. Note: this is half of what the UUA recommended this year, but we felt that in our environment and situation, this was more appropriate.

A pledge drive is forthcoming. You will be contacted again to see if you can increase your level of giving. In addition, we need to expand our base of support and share the great experience we have being a part of this congregation. Have you told your friends about UUFM? Have you invited them to come see what we're about? Have you told them about our children's program? We have a great thing here and we need to share it.

*Talk to Kathleen Oldfather, Treasurer, with questions, or for clarification on the proposed budget for the coming Fiscal Year June 1, 2018 to May 31, 2019. Kathleen can be reached at 537-3738 or kjoldfather@gmail.com.*

## BOARD OFFICER NOMINEES

Matt Campbell, Nominating Committee chair, presents the slate of Executive Board officers for Fiscal Year 2018/19. Candidates standing for election appear in **BOLD ITALICS**. Officers continuing their terms from the previous year appear in plain text:

Chair - Jessica Sievers

Chair-Elect - **MARK MAYFIELD**

Treasurer - **ELI MARTINSON**

Secretary - Chris Bailey

Member-at-Large - **KATHLEEN OLDFATHER** (ONE YEAR TERM)

Member-at-Large - **LILY COLBURN** (TWO YEAR TERM)

Past Chair - Courtney Albin



Unitarian Universalist Fellowship of Manhattan

**ANNUAL MEETING MINUTES**

April 23, 2017

The annual meeting of the membership of the UUFM was held Sunday, April 23, 2017. Quorum was present to meet requirements for voting. The proposed slate of officers and budget was published in the April 2017 newsletter.

Matt Campbell, Executive Board Chair, called the meeting to order at 12:15 pm. Reverend Jonalu Johnstone provided opening words about the differences in living and dying churches. Campbell continued with remarks that UUFM is a living church, a beacon in the community, thanks to Developmental Ministry.

Rev Johnstone referred to the Minister's report and continued by saying she is pleased and proud to be our minister, and she is amazed by this congregation's commitment.

Campbell provided an update on Developmental Ministry. Over the past year, Rev Johnstone and UUFM members have written letters to the editor, participated in social action within the community, started Chalice Circles, and increased interaction with the Unitarian Universalist Association- a valuable resource. Stewardship has focused on how to sustain full-time ministry; growth in merely membership numbers is not the mission, rather, growth in ways to support the mission. In conclusion, there is one year left on Rev. Johnstone's Developmental Ministry contract. Courtney Albin will be taking volunteers to serve on an assessment committee this fall, looking over what full time ministry has accomplished, where does UUFM stand now in relation to our goals, and what needs done in the future. There is an option to consider extending the Developmental Ministry contract up to two more years, if mutually agreeable.

Mark Clarke of the Nominating Committee presented the slate of officers. Chair, Matt Campbell, becomes Past Chair and Nominating Committee Chair for the next fiscal year; Chair Elect, Courtney Albin, becomes Chair; Kathleen Oldfather continues as Treasurer; Linda Kroeger continues as Member-at-Large. Slated for election were:

Jessica Sievers—Chair Elect

Chris Bailey—Secretary

Elias Martinson—Member-at-Large

Marisa Larson moved for casting a voice vote, the motion was seconded and passed.

Campbell gave a Strategic Planning Committee update. The committee has developed a timeline into short-term (six months), mid-term (6-24 months), and long term (2-5 years). Short-term priorities are Religious Education classrooms and parking space. Mid-term goals are to address guttering, the roof, locating and moving the septic field to expand the parking lot, possibly going to two Sunday services to address the space shortage. Long-term goals are to consider relocating within the city of Manhattan vs. remodeling and building onto the existing site. BBN Architects have been consulted and have provided a site assessment and feasibility study. Campbell made it clear that no solid decisions have been made for the long-term.

Kathleen Oldfather, Treasurer, presented the Proposed Budget for Fiscal Year 2017-2018 along with a thorough report. Total expenses are estimated to be \$176,660, an increase of 2.16% over last year's budget. Payroll makes up almost 75% of the budget, \$131,593. The Board included a \$1,000 raise for Rev. Johnstone to bring her in line with UUA recommendations, including small raises for other staff. Lay Leadership has been zeroed because we may access funds from the Community Foundation. The Building Contingency Fund has also been zeroed because the Facilities Committee has doubled its budget for increasing the number of RE classrooms, and electrical work in the Alsop room. By the end of this fiscal year, \$29,000 of the \$70,000 in Ministerial Transition Savings Fund have been used for unmet expenses.

Nathan Albin moved to accept the proposed budget. The motion was seconded, followed by discussion. Cybil Perkins mentioned the [Greater Manhattan Community Foundation's] Grow Green Match Day monies. Oldfather reports that about \$6,000 of donations received will go toward the permanent endowment fund for Lay Leadership this year, the matched monies go toward Operations. Susan Adamchak asked about clarification on the transfer from the Building Contingency Fund to Facilities. This way, Facilities will be able to meet the short-term needs for RE classrooms, etc. Elke Lorenz stated that the cost of utilities seems high, is there any way to decrease? K Oldfather reports that this includes trash, telephone, electric, and gas. Mark Mayfield commented that it takes money to become more "green," possibly with programmable thermostats. Cybil Perkins suggested weatherizing the doors and windows. Campbell said the space is over 5,000 square feet, and the building is underutilized as a church, there has not been an energy assessment. Doug Walter added that the electric provider is Bluestem,

which is higher than Westar. Someone asked about renting the UUFM, Rev Johnstone replied that Kathleen Tanona is reviewing the rental rates, and rentals are up for the year.

Then, members proceeded to vote on the proposed budget. Motion passed by voice vote.

There was no new business. The meeting was adjourned at 1:15 pm.

Respectfully submitted,

Jessica Sievers, Secretary with thanks to, and assistance from, Chris Bailey.