2018-2019 Sunday Greeting and Refreshment Team Schedule

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| Team 7 (Anne Cowan, Christopher Renner, Marisa Larson, Susan Gormely) | 12/03/2017 | | 03/18/2018 | 07/08/2018 | 10/21/2018 |
| Team 8 (Cathy Hedge, Sabrina Bowker, Jessica Sievers, Kim Martinson) | 12/10/2017 | | 03/25/2018 | 07/15/2018 | 10/28/2018 |
| Team 9 (Laura Bonella, Jane Pelletier, Sarah Desmet, Christian Gilbert) | 12/17/2017 | | 04/08/2018 | 07/22/2018 | 11/04/2018 |
| Team 10 Belle Federman, Rob DeLong, Les and Miki Loschky | 12/24/2017 | | 04/15/2018 | 07/29/2018 | 11/11/2018 |
| Team 11 (Harriette Janke, Tom Philips, Susan Adamchak, Jane Houghton) | 01/07/2018 | | 04/22/2018 | 08/05/2018 | 11/18/2018 |
| Team 12 (Betty Banner, Enell Foerster, Chris Bailey) | 01/14/2018 | | 04/29/2018 | 08/12/2018 | 11/25/2018 |
| Team 13 (Catherine Crites, Judy Exdell, Diane Barker, Gail Ragan) | 01/21/2018 | | 05/06/2018 | 08/19/2018 | 12/02/2018 |
| Team 14 (Sylvia and Dick Beeman, Pat and Ken Embers) | 01/28/2018 | | 05/13/2018 | 08/26/2018 | 12/09/2018 |
| Team 1 (Emily Trube, Emily Fraser, Rob Morrison, Deirdre Greeley) | 02/04/2018 | | 05/20/2018 | 09/09/2018 | 12/16/2018 |
| Team 2 (Cybil Perkins, Dave Lambert, Ana Franklin) (Lois Sauer) | 02/11/2018 | | 05/27/2018 | 09/16/2018 | 12/23/2018 |
| Team 3 (Gene Sievers, Mark Clarke, Justin Harms) | 02/18/2018 | | 06/10/2018 | 09/23/2018 | 12/30/2018 |
| Team 4 (Shirley Hobrock, Livia Olsen, Larry Weaver) Taryn Cipra | 02/25/2018 | | 06/17/2018 | 09/30/2018 | 11/05/2017 |
| Team 5 (Elke Lorenz, Fred Reynolds, Lily Colburn) | 03/04/2018 | | 06/24/2018 | 10/07/2018 | 11/12/2017 |
| Team 6 (Austin Roberts, Matt Brown, Jeff Brown, Madilena Mendiola) | 03/11/2018 | | 07/01/2018 | 10/14/2018 | 11/19/2017 |
| **Substitutes:**  Kathleen and Scott Tanona, Jen Campbell | | | | | |
| **Sundays Not Covered by Teams:**  10/14/2018 Pancake Brunch (Social Comm.)  11/26//2017 Stone Soup (Social Committee)  12/31/2017 Congregation | | 04/01/2018 Easter Brunch (Social Committee)  06/03/2018 Bon Voyage (Social/RE)  09/02/2018 Welcome Home (Social/RE)  11/25/2018 After Thanksgiving Soup Lunch | | | |

If you and/or one of your team members has a scheduling conflict and is unable to help on your Sunday **and** your team needs additional help, please request help via list-serve, call one of the substitutes on this list, or trade with someone on another team. Questions? Please call Harriette Janke at 785-410-2150 or e-mail [harriettejanke@gmail.com](mailto:ahjanke@cox.net).

COFFEE AND GREETING TEAM VOLUNTEERS

INFORMATION

2016/2017

Thank you for volunteering to be on one of our Sunday refreshment and greeting teams. You are providing an important service to our Sunday programs.

General Information

* Your team will receive a reminder from Sue Turner, UUFM administrator, the week before your team is scheduled
* Please refer to the directory and new insert for names and phone numbers
* Please mark the 4 Sundays for your team on your calendar
* If one of your team members is unable to serve on an assigned Sunday **and** you need an additional person, please find a substitute, ask a friend to step in, or call one of the substitutes on the schedule above.

Responsibilities

* Set-up
  + Unlock all entrance doors
  + One team member needs to help greet. There will be an additional greeter assigned by the membership committee.
  + Check supplies in both rest rooms (needed supplies are in the closet off the men’s room)
  + Directions for how to make coffee are on the refrigerator
  + Coffee and other beverages (tea, hot chocolate mix, hot water) are set-up in the Alsop room
  + Have a beverage for the children (ice water, lemonade, juice, etc. – see supplies in cupboard).
  + No food required
* Clean up
* Put dishes in the dishwasher(s) and run dishwasher(s)
* Wipe down counters
* Turn off all lights
* Lock all doors
* Put recyclables (except glass) into HOWIES Recycle bin – NO BAGS
* Put coffee grinds in compost